

Minutes are considered "DRAFT" until approved by the governing body.

Pledge of Allegiance

Day: Thursday

Call to Order: 6:30 P.M.

Date: 06/18/2020

Roll Call

Time: 6:30 P.M.

Present: Carol Eckstein, Marilyn Decker, Don Foley, Cheryl Taylor,

Place: Town Hall

John Kellerman, Jason Hoffman

604 North Meridian Street

Absent: Terry Knueven

Sunman, IN 47041

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### **Approval of Agenda**

Cheryl Taylor requested additions to the Agenda: Old Business, Park Board Pay, Coronavirus Relief Fund Representative Designation, and New Business, Dumpster Hours and Signage. Don Foley asked for a motion to approve with the additions. Approved 1<sup>st</sup> Carol Eckstein 2<sup>nd</sup> Marilyn Decker

Matter:

### **Approval of May 21, 2019 Meeting Memorandum**

Approved, 1<sup>st</sup> Carol Eckstein 2<sup>nd</sup> Marilyn Decker.

### **Approval of June 12, 2019 Meeting Memorandum**

Approved, 1<sup>st</sup> Carol Eckstein 2<sup>nd</sup> Marilyn Decker.

**Marshal's Report**, attached

**Utility Report**, attached

### **Clerk-Treasurer:**

Matter:

### **Approval of Accounts Payable Vouchers – 05/22/2020- 05/31/2020**

50 Vouchers totaling \$ 25,674.87. Reviewed and signed by all Council Members.

### **Approval of Accounts Payable Vouchers – 06/01/2020 – 06/18/2020**

110 Vouchers totaling \$71,558.73. Reviewed and signed by all Council Members.

The Town Attorney and Council Members received a current Fund Report and Balances Report for all Bank Accounts.

**New Service Deposit for Rental Properties Ordinance 2020-10**

Don Foley read Ordinance 2020-10 raising the New Service Deposits for all users who are not the record owner of the property to \$150.00. The final reading will be at the next regular Council Meeting on July 16, 2020.

Matter:

**Coronavirus Relief Fund Representative Designation Resolution 2020-11**

Don Foley read Resolution 2020-11. The Town designating the Clerk-Treasurer as appropriate person to administer and account for the funds received through Coronavirus Relief Fund. Don Foley asked for a motion to approve. Approved, 1<sup>st</sup> Carol Eckstein 2<sup>nd</sup> Marilyn Decker.

Matter:

**Park Board Pay**

Despite the delay in duties due to the COVID-19, the Council agrees that the Park Board should be paid on schedule as designated in the Salary Ordinance 2020-01. Don Foley asked for a motion to approve. Approved, 1<sup>st</sup> Carol Eckstein 2<sup>nd</sup> Marilyn Decker.

New Business

Matter:

**Clerk-Treasurer's School Fees - \$100.00**

Don Foley asked for a motion to approve the \$100.00 fee for the virtual class for the Clerk-Treasurer paid for on the Town Debit Card. Approved, 1<sup>st</sup> Carol Eckstein 2<sup>nd</sup> Marilyn Decker.

Matter:

**P.O. Box Rental Fees**

Don Foley asked for a motion to approve the \$94.00 fee for the rental of the Post Office Box. Approved, 1<sup>st</sup> Carol Eckstein 2<sup>nd</sup> Marilyn Decker.

Matter:

**Vehicle Maintenance for Crown Victoria**

Don Foley asked for a motion to approve the \$578.65 for maintenance and tires for the Crown Victoria. Approved, 1<sup>st</sup> Carol Eckstein 2<sup>nd</sup> Marilyn Decker.

Matter:

**Policies on Purchases – Marshal, Utility Superintendent and Utility Position 1**

Cheryl Taylor asked the Council to consider a Policy on Purchases. Although the positions have guidelines on purchases they follow, the Clerk-Treasurer's Office does not have it in writing as directed by the SBOA. John Kellerman will write the policy for the next meeting.

Matter:

**Review of Non-Conforming Buildings**

Marilyn Decker reported that Don Foley and I will be going to meet with Tad Brinson at Ripley County Zoning to discuss a number of Sunman buildings that are deteriorating condition. The purpose of this visit will be to request an inspection of the buildings to determine if they are in compliance with our Ordinance.

Matter:

**Total Tech Connection Quotes**

The Town of Sunman applied for a Coronavirus Relief Fund through the Indiana Finance Authority and was approved in the amount of \$33,514.00. The first order of business is to purchase equipment that would allow departments to work remote and purchase equipment to live stream/record public meetings during the health emergency. Don Foley asked for a motion to approve the first quote in the amount of \$8,934.92 that provides two laptops, software and video and sound recording/streaming equipment. Approved, 1<sup>st</sup> Carol Eckstein 2<sup>nd</sup> Marilyn Decker. Don Foley asked for a motion to approve the second quote in the amount of \$90.00 that provides Antivirus Protection. Approved, 1<sup>st</sup> Carol Eckstein 2<sup>nd</sup> Marilyn Decker.

Matter:

**Town Dumpster**

The Utility Department has replaced the old dumpster with a dumpster that can be locked. Because of all the illegal dumping happening at night and over the weekends, the dumpster will be operating under new rules and hours. Cheryl Taylor asked the Council to approve up to \$400.00 to purchase signage and related hardware needed to achieve the plan. Don Foley asked for a motion to approve. Approved, 1<sup>st</sup> Carol Eckstein 2<sup>nd</sup> Marilyn Decker.

**Comments From the Floor**

Mr. & Mrs. Schomber expressed their idea on how final bills with zero consumption could be handled more fairly with a prorated scale based on days in use opposed to the current Ordinances that mandates “minimum rates”. The Council was appreciative of the idea and stated that they will take it into consideration when approaching the new Water and Wastewater Ordinances.

**Adjournment**

Don Foley asked for a motion to adjourn at 7:34 P.M.

Approved 1<sup>st</sup> Carol Eckstein 2<sup>nd</sup> Marilyn Decker

Memorandum approved this **16<sup>th</sup> day of July, 2020**

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Don Foley, Council President

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Marilyn Decker, Council Member

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Carol Eckstein, Council Member

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Attest, Cheryl Taylor, Clerk-Treasurer