

**Memo is considered "DRAFT" until approved by the governing body.**

Pledge of Allegiance

Day: Thursday

Call to Order: 6:30 P.M.

Date: 08/20/2020

Roll Call

Time: 6:30 P.M.

Present: Carol Eckstein, Marilyn Decker, Don Foley, Cheryl Taylor,  
John Kellerman, Jason Hoffman, Terry Knueven

Place: Town Hall  
604 North Meridian Street  
Sunman, IN 47041

Absent:

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### **Approval of Agenda**

Don Foley asked for a motion to adopt the agenda with the addition of protocol for speakers to be on the agenda. Approved, 1<sup>st</sup> Carol Eckstein, 2<sup>nd</sup> Marilyn Decker.

Matter:

### **Approval of July 16, 2019 Meeting Memorandum**

Don Foley asked for a motion to accept the meeting Memorandum. Approved, 1<sup>st</sup> Carol Eckstein, 2<sup>nd</sup> Marilyn Decker.

**Utility Report**, attached

**Marshal's Report**, attached

### **Park Board Report**

Erick Taylor and Julie Brock reported that ongoing projects at the park including the utility pole, the insurance claims for the park damage from the tree falling, and addressing the issues with the water drainage; calling upon the Army Corps of Engineers and waiting for a return phone call. The Adams Township Trustee, Randy Ashcraft has agreed to help monetarily with self-locking bathroom door mechanisms as a security measure at the park. Julie further reported that the Park Board has agreed to help Girls on the Run by providing meeting space, Certificate of Liability is on file.

### **Clerk-Treasurer:**

Approval of Accounts Payable Vouchers – 07/16/2020 – 08/20/2020 vouchers totaling \$ 109,019.17.  
Reviewed and signed by all Council Members.

Approval of three water utility adjustments were approved signed by all Council Members.

The Town Attorney and Council Members received a current Fund Report and Balances Report for all Bank Accounts.

## Old Business

Matter:

**Review of Non-Conforming Properties**

Upon receipt of the Ripley County Building Inspector reports on numerous properties in the downtown area that were found to have multiple ordinance violation will receive a letter drafted by Kellerman and sent out by the Council to owners demanding a plan for compliance within 30 days of receipt of the letter. Don Foley asked for a motion to proceed. Approved, 1<sup>st</sup> Carol Eckstein, 2<sup>nd</sup> Marilyn Decker.

**Condemned Building**

The Condemned building will be added to the list of non-conforming properties that will receive a letter demanding a plan for compliance within 30 days of receipt of the letter. Don Foley asked for a motion to proceed. Approved, 1<sup>st</sup> Carol Eckstein, 2<sup>nd</sup> Marilyn Decker.

## New Business

Matter:

**Lifetime – Erin Thomas**

Erin Tomas, Executive Director of Lifetime Resources presented the Council with a funding request for the 2021 calendar year in the amount of \$900.00. Clerk-Treasurer reported it was in the budget last year. Don Foley asked for a motion to accept the request. Approved, 1<sup>st</sup> Carol Eckstein, 2<sup>nd</sup> Marilyn Decker.

Matter:

**Utility Pole – Vine & Freemont**

The issue was addressed in the Utility Report

Matter:

**Ripley County Economic Development Inter-local Agreement**

The funding request for 12% of the Town's EDIT taxes was tabled until the next meeting for further discussion.

**Ripley County Community Foundation Funds**

The Town's 2020 spendable balance in the Ripley County Community Foundation Funds is \$1,100. Clerk-Treasurer asked for time to compile a list where the money would be best spent. Item was tabled until the next meeting.

**Town Vehicle Tires**

Don Foley asked for a motion to pay for tires needed on the police charger and explorer out of General Fund's Machinery & Equipment. Approved, 1<sup>st</sup> Carol Eckstein, 2<sup>nd</sup> Marilyn Decker. Additional tires are needed on the F250 and Utility truck. Don Foley asked for a motion to approve the purchase in the range of around \$1200.00. Approved, 1<sup>st</sup> Carol Eckstein, 2<sup>nd</sup> Marilyn Decker.

**Park Hours**

The Council agreed that the park hours would be determined by the Park Board. Erick Taylor stated that they would change the Park hours from the current times of 6 am to 10 pm to dawn to dusk. They are also looking in to limiting the use of the electricity at night by locking the sources. Renters will be allowed to use the electricity.

**Curfew**

Marshal Jason Hoffman stated that we should further discuss the issues surrounding the Curfew in town depending on age, and time of year. The discussion is tabled until the next meeting.

**Vin Checks – Fees – Procedures**

Marshal Jason Hoffman stated that we should further discuss the issues surrounding the fees and procedures for VIN checks. The discussion is tabled until the next meeting so that procedures and fees can be researched.

**Pet Tags**

Clerk-Treasurer asked the Council to consider a low cost or no cost Vaccine Clinic to help citizens adhere to the Pat Tag Ordinance and fulfill the obligations to the state in tracking vaccine requirements. She further asked the Council to consider offering both a one-year tag for one-year vaccination and a three-year tag for the three-year vaccination. FCN Bank and SRI is working with the Clerk's Office in setting up this event.

**AIM Training**

Don Foley asked for a motion to approve training on Code Enforcement for Marshal Jason Hoffman and Marilyn Decker for \$50.00 each. Approved, 1<sup>st</sup> Carol Eckstein, 2<sup>nd</sup> Marilyn Decker.

**Protocol for Speakers to be placed on the Agenda**

The following protocol was presented to the Council by Marilyn Decker for those wishing to be on the Agenda for all upcoming Sunman Public Meetings. 1. Call the Clerk-Treasurer and request to be on the agenda. 2. Submit subject in writing with supporting documents to the Clerk's Office 48 hours prior to the meeting. 3. A time limit of 10 minutes will be allotted to the speaker followed by questions and answers. Don Foley asked for a motion to approve. Approved, 1<sup>st</sup> Carol Eckstein, 2<sup>nd</sup> Marilyn Decker.

**Comments from the Floor**

Pam Deller, owner of the new restaurant introduced herself and wanted to inform the Council and town that deliveries were coming in next week, they are still looking for employees, and that they are hoping to find and utilize local produce and goods. They also found old framed pictures that they would like to use in the restaurant and was asking who to talk to so that they could identify the photos.

Mary Hudepohl expressed concerns of drainage problems that are affecting her property. Terry Knueven will follow up.

Ruth Reihle asked the Council why the Area Zoning Board did not allow comments from the floor at the last meeting and why the Council Members in attendance did not object. She also enquired about the sewer system that ran from the Holiday Homes edition and why feces were running through them. Ruth was informed that she or anyone else should not be opening manholes to the sewer system.

**Adjournment**

Don Foley asked for a motion to adjourn at 8:00 P.M.

Approved, 1<sup>st</sup> Carol Eckstein, 2<sup>nd</sup> Marilyn Decker.

Memorandum approved this **17<sup>th</sup> of September, 2020**

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Don Foley, Council President

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Marilyn Decker, Council Member

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Carol Eckstein, Council Member

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Attest, Cheryl Taylor, Clerk-Treasurer