

Memo is considered "DRAFT" until approved by the governing body.

Pledge of Allegiance

Day: Thursday

Call to Order: 6:34 P.M.

Date: 10/22/2020

Roll Call

Time: 6:30 P.M.

Present: Carol Eckstein, Marilyn Decker, Don Foley, Cheryl Taylor,
John Kellerman, Jason Hoffman, Terry Knueven

Place: Town Hall
604 North Meridian Street
Sunman, IN 47041

Absent:

Approval of Agenda

Don Foley asked for a motion to adopt the Agenda. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.
Matter:

Approval of 09/15/2020, 09/17/2020, 10/08/2020, 10/19/2020 Meeting Memorandums

Don Foley asked for a motion to approve the Memorandums as written. Approved, 1st Marilyn Decker,
2nd Carol Eckstein.

Utility Report, Report attached. In addition, three quotes were received in the cleaning of the well #6. RTMAN for \$16,950.00, National Well Service for \$10,500.00, and Layne for \$16,411.00. Don Foley asked for a motion to accept and proceed with National Well Service. Approved, 1st Marilyn Decker, 2nd Carol Eckstein.

Marshal's Report, Report attached. Anonymous TIP line is up and running, 812-623-TIPS.

Clerk-Treasurer:

Approval of Accounts Payable Vouchers – 09/18/2020 – 09/30/2020 totaling \$ 52,402.24 and approval of Accounts Payable Vouchers – 10/01/2020 – 10/22/2020 totaling \$95,224.71 were reviewed and signed by all Council Members.

Approval of two water utility adjustments were approved signed by all Council Members.

The Town Attorney and Council Members received a current Fund Report and Balances Report for all Bank Accounts.

The Clerk-Treasurer requested that we discontinue services from Cintas and Scherzinger for the first of the year. Don Foley asked for a motion to approve the request. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

Old Business

Matter:

Review of Non-Conforming Buildings

Update. Some property owners have still not responded to the request and three still have not received the letters. Don will attempt to make contact with the owners who have not responded and the Marshall will hand deliver the remaining letters.

Ripley County Economic Development Inter-Local Agreement 2021

The Clerk-Treasurer recommended that the Council consider a 6% contribution of the Economic Development Income Tax (EDIT) for the 2021 year. Don Foley reported that they met in Executive Session on 10/19/2020 regarding Economic Development. Don Foley asked for a motion to approve 6% or our Economic Development Income Tax. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

New Business

Matter:

Policy on Time Clock/Part-time Employees/Meal Breaks

Marilyn Decker reported that the guidelines pertaining to these matters are already in effect and are in the Policy and Procedure Handbook.

Matter:

Policy on Take Home Vehicles/Part-time Employees

Marilyn Decker reported that the guidelines pertaining to this matter is already in effect and are in the Policy and Procedure Handbook.

Matter:

Ordinance 2020-12 Receiving Donations

John Kellerman explained and read Ordinance 2020-12 in regards to receiving, recording and spending procedures when the Town receives donations. Don Foley asked for a motion to approve as written. 1st Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

Paychex Fees Proposal

The Clerk-Treasurer requested that we change our current payment schedule with Paychex to decrease the fees by \$28.92 per month. The Clerk will print off the Quarterly Federal Tax Returns that will eliminate this fee. Don Foley asked for a motion to approve. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

Trick or Treating

Don Foley asked for a motion to change the hours of trick or treating to 5-8 to allow families more time in the daylight and to promote distancing. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

Water Rates Announcement

Don Foley explained that the Water Rate Ordinance passed in 2006 was not executed properly in the third phase (2008) and that the Clerk will be correcting the mistake effective immediately. The rate will be corrected to the Minimum of \$19.20 from \$18.65.

Comments from the Floor

Ruth Riehle asked the Council if the dog running loose that killed another dog was being addressed. The Marshal reported it was taken care of and that she should call Animal Control in the future. She asked about Westview Trailer Park and the Council informed her that the Park would be held to the County and Town Ordinances. She also asked about the drainage from Sunman Elementary to Pike Creek. The Clerk will contact the Water Drainage Board and follow up. She further asked if the Council if they had made calls to the legislatures asking for the capture of ethanol fumes from MGP Ingredients to manufacture hand sanitizer. Marilyn Decker reported that she had made about 12 calls in the effort and that her calls were no longer being accepted.

Pamela Rasnick, Independent candidate for Ripley County Council introduced herself to the Council.

Harvey Dobson comment online that the Town needs to come up with ideas to be more welcoming to new businesses not just trying to find things wrong with existing businesses.

Adjournment

Don Foley asked for a motion to adjourn at 8:34 P.M.

Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

Memorandum approved this **19th of November, 2020**

Don Foley, Council President

Marilyn Decker, Council Member

Carol Eckstein, Council Member

Attest, Cheryl Taylor, Clerk-Treasurer