

Memo is considered "DRAFT" until approved by the governing body.

Pledge of Allegiance

Day: Thursday

Call to Order: 6:31 P.M.

Date: 12/17/2020

Roll Call

Time: 6:30 P.M.

Present: Carol Eckstein, Marilyn Decker, Don Foley, Cheryl Taylor,
John Kellerman, Jason Hoffman, Terry Knueven

Place: Virtual via Zoom
604 North Meridian Street
Sunman, IN 47041

Absent:

Approval of Agenda

Don Foley asked for a motion to adopt the Agenda. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

Approval of 10/22/2020 Meeting Memorandum & 10/22/2020 Budget Meeting Memorandum

Don Foley asked for a motion to approve the Memorandums as written. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

Utility Report, Report attached. In addition, two quotes were received to repair/replace the blower at the Wastewater Treatment Plant. Don Foley asked for a motion to accept and proceed with American Pump Repair & Service, Inc. option 2 to replace at \$30,950.00 Approved, 1st Marilyn Decker, 2nd Carol Eckstein.

Marshal's Report, Report attached. In addition, Don Foley asked for a motion to approve the Verizon WIFI box for the Crown Vic for an additional \$30.60 per month, bring the total recurring bill to \$90.62 per month. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

Clerk-Treasurer:

Accounts Payable Vouchers – 10/22/2020 - 10/31/2020 totaling \$ 39,063.40, 11/01/2020 – 11/30/2020 totaling \$100,991.33, and 12/01/2020 – 12/17/2020 totaling \$138,525.10 were reviewed and approved and signed by all Council Members.

Four water utility adjustments were reviewed and approved signed by all Council Members.

The Town Attorney and Council Members received a current Fund Report and Balances Report for all Bank Accounts.

Don Foley asked for approval of the Zoom invoice out of the IFA Cares Act funds that allows Sunman to hold virtual meetings in the amount of \$149.90. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

Don Foley asked for approval of Aim invoices that allows the Clerk-Treasurer and Council to continue their education in the amount of \$1,145.00. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

Don Foley asked for a motion to approve the new monthly Cintas minimum payment of \$20.00 per month through August 2020. Approved, 1st Marilyn Decker, 2nd Carol Eckstein.

Don Foley asked for a motion to approve the request to reimburse the Wastewater Treatment Plant funds for fuel used for police cars in the amount of \$3,415.00. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

The Clerk reported that the town secured all funds available from the IFA Cares Act in the amount of \$33,514.00.

Old Business

Matter:

Review of Non-Conforming Buildings

Update. Don Foley reported that six of the eight properties have responded and are either working on the property or have plans in motion to bring the buildings up to code.

Ripley County Economic Development Inter-Local Agreement 2021

Don Foley asked for a motion to approve 6% on our Economic Development Income Tax. The amount was approved in the October 22, 2020 meeting.

Ordinance 2020-12 Receiving Donations

Don Foley read Ordinance 2020-12 (second reading) in regards to receiving, recording and spending procedures when the Town receives donations. Don Foley asked for a motion to approve as written. Approved, 1st Carol Eckstein, 2nd Marilyn Decker. Ordinance filed.

New Business

Matter:

Workers' Compensation Audit

Don Foley asked for a motion to approve the Voldico invoice in the amount of \$298.08 for the additional premium charged for the difference between the estimated salary submitted versus the actual salaries paid out in 2019. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

Matter:

Workers' Compensation Insurance Review

Marilyn Decker reported that the majority of suggestions presented in the IPEP annual review were already implemented and being done and the rest did not necessarily pertain to our size company. She

further reported that there were a few things that we can look at to improve our safety but over all, our loss ratio is in very good shape.

Matter:

EMC Insurance Statements of Values 2021

Don Foley asked for a motion to approve the Insurance premiums for our Commercial Package in the amount of \$25,145.00 and the Workers' Compensation in the amount of \$5,993.00. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

Contract for Fire Protection

Don Foley asked for a motion to approve the 2021 Contract with the Sunman Rural Fire Department in the amount of \$19,357.00 payable in two installments of \$9,678.50. This amount was approved in the 2021 budget passed in the October 22, 2020 meeting. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

SIRPC Representative Appointment

Don Foley asked for a motion to approve Cheryl Taylor as Sunman's representative to SIRPC for the 2021 year. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

Salary Ordinance 2021-01

Don Foley asked for a motion to approve the Salary Ordinance 2021-01. Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

Ordinance Violation

The citation written on 10/08/2020 for dog at large due date was extended to 01/21/2021 for payment. Approved, 1st Marilyn Decker, 2nd Carol Eckstein.

Comments from the Floor

Lisa Disley wanted to know if anything can be done about the smell of the pump station at the little store in front of trees. Terry Knueven said he would look in to a possible remedy.

Adjournment

Don Foley asked for a motion to adjourn at 7:29 P.M.
Approved, 1st Carol Eckstein, 2nd Marilyn Decker.

Memorandum approved this **17th day of January, 2021**

Don Foley, Council President

Marilyn Decker, Council Member

Carol Eckstein, Council Member

Attest, Cheryl Taylor, Clerk-Treasurer